

# APPLICATION TO ALTER A DWELLING UNIT

Approval does not obligate Corporation to reimburse member at re-sale. You **MUST** attach a **drawing to scale** of alterations for approval.

All improvements must meet the Village of Park Forest codes and may be inspected by the Village and Cooperative Management. If found in violation of Village code, Member is responsible for correcting violations at his/her expense.

DATE: \_\_\_\_\_

NAME: \_\_\_\_\_ ADDRESS: \_\_\_\_\_

HOME PHONE: \_\_\_\_\_ WORK PHONE: \_\_\_\_\_

GENERAL NATURE OF ALTERATION OR IMPROVEMENT:

STRUCTURAL _____	PLUMBING _____	PATIO/DECK _____
ELECTRICAL _____	BUILT-IN FURNISHINGS _____	LANDSCAPING _____
MECHANICAL _____	ANTENNA/CABLE/SATELLITE _____	OTHER _____

DESCRIPTION OF WORK \_\_\_\_\_

MATERIAL TO BE USED \_\_\_\_\_

WHO WILL PERFORM WORK \_\_\_\_\_

If contracted, name of company who will perform the work \_\_\_\_\_

Contractor Address: \_\_\_\_\_ Contractor Phone: \_\_\_\_\_

**(NOTE: Electricians & Plumbers must be licensed at the Village of Park Forest. All contractors must provide a Certificate of Insurance WITH workmen's compensation coverage.)**

ESTIMATED COST OF WORK \_\_\_\_\_

SIGNATURE OF APPLICANT \_\_\_\_\_

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FOR OFFICE USE ONLY:

Approved \_\_\_\_\_

Disapproved \_\_\_\_\_

Reason \_\_\_\_\_

Note: Member is fully responsible for improvements/alterations to the unit. If you dig past 6", please call J.U.L.I.E. 1-800-892-0123 before you dig.

Manager's Signature \_\_\_\_\_

DATE \_\_\_\_\_

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